

**ST.THOMAS SCHOOL OF NURSING**  
**JYOTHI HOSPITAL CAMPUS**  
**KURUDA- 756056**  
**BALASORE, ODISHA**  
**PHONE: 7682879730.**

**PROSPECTUS 2022-2023**



**ST. THOMAS SCHOOL OF NURSING  
JYOTHI HOSPITAL CAMPUS  
PO: KURUDA, DIST: BALASORE  
ODISHA – 756056**

*Please read this prospectus carefully: illegible or incorrect application is liable for rejection*

**INTRODUCTION:**

Jyothi hospital is a charitable Catholic Mission hospital which provides health care services to the sub-urban population residing in and around Kuruda, Balasore, Odisha. It is a minority Christian Institution owned and managed by the Roman Catholic Diocese of Balasore. Jyothi Hospital has been rendering comprehensive health care services since 1999. It is committed to look after the poor and the sick irrespective of caste, creed and colour after the model of Jesus Christ.

St. Thomas School of Nursing is built in the campus of Jyothi Hospital in the year 2008 to continue the healing mission of Jesus. St. Thomas School of Nursing owned and managed by the Roman Catholic Diocese of Balasore, which is a minority Institution recognized by the Indian Nursing Council & Odisha Nursing Council.

The General Nursing and Midwifery course (G.N.M) is a 3 years training programme. All aspects of General nursing and midwifery are taught in this course. Most of the teaching and training is imparted in the school of nursing, in Jyothi Hospital and in other nearby hospitals, if needed, to gain more practical knowledge and experience. The students will be permitted to sit for the Board Examination according to the rules and procedure of the Mid India Board of Education (MIBE). On successful completion of 3 years of study, the students are eligible to receive Diploma in General Nursing and Midwifery. This Diploma will be awarded by Mid India Board of Education of the Nurse's League of Christian Medical Association of India (C.M.A.I) and registered under Odisha Nursing Council. The Diploma Awarded is registrable by any State Council in India as this Board is recognized by the Indian Nursing Council.

**AIM:**

St. Thomas School of Nursing is committed to promote life and provide quality health care training to develop qualified nurses who will be able to render the best possible nursing care to a patient anywhere in the world.

**PHILOSOPHY:**

The faculty of the School of Nursing believes that candidates undergoing training in this institution should be given personal attention which will enable them to mature as responsible nurse, capable of giving holistic and comprehensive nursing care in the hospital, community and family.

## **OBJECTIVES:**

**At the end of 3 years of studies, the student is expected to:**

- 1) Acquire knowledge of theory and principles of allied subjects which are required for delivery of comprehensive nursing practices.
- 2) Apply scientific principles and knowledge in providing health care in the hospital and in the community.
- 3) Participate actively as members of health team in the promotive, preventive, curative and rehabilitative health care delivery system of the society.
- 4) Demonstrate leadership qualities and techniques in problem solving and decision making at different levels of work and life.
- 5) Recognize the need for continued learning for personal and professional development.
- 6) Practice ethical values in personal and professional life and rendering nursing service with commitment and dedication.

## **GENERAL NURSING AND MIDWIFERY:**

**The course is of three year duration**

### **PRELIMINARY PERIOD:**

There is a preliminary period of 12 weeks. An examination to assess the student's ability to continue the course shall be held at the end of 12th week. Successful candidate only will be allowed to continue the course. A careful and continuous assessment of a student's knowledge, abilities and attitudes will determine whether they should continue in nursing course after the first three months of successful completion of formal school test

### **VACATION AND HOLIDAYS:**

Annual vacation	:	28 days
Sick leave	:	10 days per annum (In Hospital)
Preparatory leave	:	7 days per annum

## **WITHDRAWAL AND DISMISSAL:**

If any student decides to withdraw voluntarily from school, after the preliminary period or any time before completing the course, they shall pay back to the school all the money spent on them by the school. The school reserves the sole right to dismiss anyone whose work of conduct is not found satisfactory during the period of training.

**If a student manages to take admission on fake certificates, her admission will be cancelled automatically and fees will not be refunded.**

## **UNIFORM:**

The students should provide themselves with the prescribed uniform of the institution. Besides being clean, it should be worn with decorum.

## **DISCIPLINE:**

Strict discipline should be maintained in the school, hostel and hospital. Hostlers are expected to comply with the rules and regulations of the institution. They are liable to be dismissed for grave misconduct, insubordination, gross negligence in duties and disloyalty to the institution.

**If a student is found to be unfit for the nursing profession or progress is unsatisfactory, they shall not be allowed to continue the training.**

## **CURRICULUM:**

The curriculum of the school shall include the clinical experience, minimum subject content and time allotment required by the Indian Nursing Council as prescribed in the syllabus.

## **COURSES OF INSTRUCTION AND SUPERVISED PRACTICE**

<b><u>FIRST YEAR</u></b>		
<b>SUBJECTS:</b>		<b>HOURS</b>
<b>I. Biological Sciences</b>		<b>120</b>
(i) Anatomy & Physiology		90
(ii) Microbiology		30
<b>II. Behavioral Sciences</b>		<b>60</b>
(i) Psychology		40
(ii) Sociology		20
<b>III. Nursing Foundations</b>		<b>215</b>
(i) Fundamentals of Nursing		175
(ii) First Aid		20
(iii) Personal Hygiene		20
<b>IV. Community Health Nursing</b>		<b>180</b>
(i) Community Health Nursing -1		80
(ii) Environmental Hygiene		30

(iii)	Health Education & communication Skills	40
(iv)	Nutrition	30
<b>V.</b>	<b>English</b>	<b>30</b>
<b>VI.</b>	<b>Computer</b>	<b>30</b>
<b>Total hours of first year (Theory)</b>		<b>635</b>

## **SECOND YEAR**

<b><u>SUBJECTS:</u></b>	<b>HOURS</b>
I. Medical Surgical Nursing –I	140
II. Medical Surgical Nursing-II	120
III. Mental Health & Psychiatric Nursing	70
V. Child Health Nursing	70
<b>Total hours of second year (Theory)</b>	<b>400</b>

## **THIRD YEAR PART - I**

<b><u>SUBJECTS:</u></b>	<b>HOURS</b>
I. Midwifery and Gynecological Nursing	120
II. Community Health Nursing – II	100
<b>Total hours of 3<sup>rd</sup> year</b>	<b>220</b>

## **THIRD YEAR PART – II INTERNSHIP PERIOD**

I. Educational Methods Media	45
II. Introduction to Research	40
III. Professional Trend & Adjustment	40
IV. Administration & Ward Management	45
V. Health Economics	20
<b>Total hours of 3<sup>rd</sup> year Part II (Theory)</b>	<b>190</b>

## **SCHEME OF EXAMINATION**

### **FIRST YEAR**

<b>Paper</b>	<b>Subjects</b>	<b>Total Marks</b>	<b>Internal Assessment</b>	<b>Council Board Examination</b>	<b>Hrs.</b>
I	Biological Sciences	100	25	75	3
II	Behavioral Sciences	100	25	75	3
III	Nursing Foundations	100	25	75	3
IV	Community Health Nursing	100	25	75	3
	Practical Fundamentals of Nursing	100	50	50	

### **SECOND YEAR**

Paper	Subjects	Total Marks	Internal Assessment	Council/Board Examination	Hrs.
I	Medical Surgical -I	100	25	75	3
II	Medical Surgical- II	100	25	75	3
III	Mental Health Nursing	100	25	75	3
IV	Pediatric Nursing	100	25	75	3
	Practical – I Medical Surgical Nursing	100	50	50	
	Practical –II Child Health Nursing	100	50	50	
	Practical – III Mental Health Nursing	100	50	50	

### THIRD YEAR Part- I\*

Paper	Subjects	Total Marks	Internal Assessment	Council/Board Examination	Hrs.
I	Midwifery and Gynecology	100	25	75	3
II	Community Health Nursing - II	100	25	75	3
	Practical – I Midwifery	100	50	50	
	Practical II Community Health Nursing	50	50		

### THIRD YEAR Part-II (School examination)

Paper	Subjects	Total Marks	Term Assessment	School Exam	Hrs.
I	Nursing Education and Introduction to Research and Statistics	100	50	50	3
II	Community Health Nursing -II	100	50	50	3

\*Examination of Part –I will be conducted at the end of Third year

### CLINICAL EXPERIENCE

- Students may be assigned for observing and practicing what they are learning, under careful supervision in the clinical area.
- They are sent to the nearby villages for community experience.
- Students are sent to District Head Hospital Balasore for the Clinical experience on OB/Gynaec, Pediatric & C.I.P Kanke, Ranchi for Psychiatric experience.

### NOTE:

1. All the said syllabus and regulations are prescribed by the Indian Nursing Council, New Delhi, approved by the Govt. of Odisha
2. Efficient theoretical training is being given by the qualified faculty in the institution.
3. The Annual examination (General Nursing & Midwifery) will be conducted by the M.I.B.E. Board, Nagpur.
4. Diploma will be issued by the M.I.B.E. Board Nagpur & Registration of the Diplomas will be with Odisha Nurses & Midwifery Registration Council, Odisha.

### **ELIGIBILITY FOR ADMISSION TO EXAMINATION**

A candidate shall be eligible for the admission to the board examination if the Principal of the school certified that:

- (a) She has completed not less than eleven months of the course.
- (b) A candidate must have minimum of 80% attendance (irrespective of the kind of absence) in theory and practical in each subject for appearing for examination.

**The diploma shall not be awarded to the student till she has completed the clinical/ field requirements.**

- (c) The overall performance of the student and her conduct during the entire academic year has been satisfactory.
- (d) The student has passed in the internal assessment on each subject i.e. both in the theory and practical (5) by securing 50 % marks separately in theory and practical.
- (e) The record of practical experience should be completed.

### **SUPPLEMENTARY EXAMINATION:**

The Board shall conduct supplementary/ late examination within six months of the annual examination:

- (a) If a student fails in two or more theory paper/Practical. She will not be allowed to proceed to the next year. She will sit for a supplementary examination after six months.

### **COMMENCEMENT OF THE PROGRAMME**

The G.N.M. training programme will start on 1<sup>st</sup> October for the session 2022-2023 which may be subjected to change.

### **APPLICATION/SELECTION PROCESS**

***Please note that whereas the admission process, seat availability and other information provided in this Prospectus is based on our present understanding and on the admission process of previous years, it is hereby declared that the same is subject to any changes in rules or orders received from the Government regarding admissions; and the School of Nursing will not be held liable for the effect and consequences of such changed situations on any or all the applicants.***

Number of seats available for the academic year 2022-2023 is 30. Application form with prospectus is to be downloaded from the website: [www.jyothihospital.org.in](http://www.jyothihospital.org.in)

Duly filled application form is to be handed over to the office, St. Thomas School of Nursing, Jyothi Hospital Campus, Kuruda, Balasore, Odisha -756056 before 10<sup>th</sup> September 2022 along with Rs 500/-

### **ELIGIBILITY FOR APPLICATION**

1. Candidate must have passed 10<sup>th</sup>+2 with English and must have obtained a minimum of 40% at the Qualifying examination and English individually from any recognized board.
2. Age: 17 to 30 years on the date of admission.(S.C & S. T. as per Govt., Regulations)
3. Minimum Weight – 40 Kgs and a minimum height of 150 cms.
4. Sex: Female only. Should be unmarried and in good health.

### **COMMON ENTRANCE TEST (CET)**

1. The candidates will have to bear all expenses in connection with the entrance test, interview and will have to make their own arrangement for food and accommodation during the days of interview.
2. CET will be conducted by MIBE (Mid India Board of Examination).The questions will be of 100% multiple choice in English with Hindi translation.

The test will consist of following sections.

Section I                      General Knowledge

Section II                      General Aptitude



Section III - Basic Maths (Adding, Subtraction, Multiplication, Division, Decimal operation, fractional operations, percentage and reading comprehension. Reading comprehension will consist of reading a passage and answering the MCQ (Multiple Choice Question). The test will be of 2 hours and will be conducted at St. Thomas School of Nursing, Jyothi Hospital Campus, Kuruda, Balasore.

**The date of the PNT is 15<sup>th</sup> September 2022 (11.00 am to 1.00pm.) Any change in the date shall be intimated to the candidate**

**Candidates should pay Rs 500/- towards the PNT fees at the venue of examination.**

### **Instructions for the candidates**

1. Students have to produce the Hall ticket for the entrance test.
2. Bring a plain clip-board, HB pencil & eraser. Use of any other pencil other than HB pencil will make the answer invalid.
3. Fill only one circle for each question. More than one answer for a question will be invalid.
4. Erase completely if you wish to change the marking
5. Read carefully the instructions in the question booklet.

### **SELECTION**

1. The school management may conduct personal interview of candidates and select them on the basis of PNT marks, +2 marks and personal interview marks.
2. The decision of the selection board of the school will be final.

### **DECLARATION OF RESULTS:**

The selected list will be displayed in the school notice board and the selected candidates will also be intimated individually.

### **ADMISSION**

1. All selected candidates are required to get admitted on October 1<sup>st</sup>.
2. At the time of admission, all the original certificates are to be submitted for verification and retention in the school along with the full annual fees.
3. The candidates who wanted to have hostel facility should apply for it.

4. All students are required to undergo a complete medical examination at Jyothi hospital including laboratory investigations, including Chest X-ray, ECG and those expenses are met by students.
5. The admission is liable to be cancelled if a candidate is found medically unfit to undergo the nursing training.

#### **DOCUMENTS REQUIRED FOR SELECTION**

1. Application form duly and neatly filled by the candidate.
2. Photostat copy of the original Certificate of Std. X and XII.
3. A copy of the Marks sheet and a conduct certificate from the institution last attended.
4. Recommendation letter from the Parish Priest/ Pastor of the respective church (if she is a Christian) or two other responsible persons (if non- Christians), declaring the conduct and the free status of the candidate.
5. Transfer Certificate and Conduct Certificate
4. Migration Certificate (those who from outside of Odisha)
5. Copy of Aadhaar Card
6. Latest Passport size photograph.
7. Copy of the Caste certificate for SC/ST candidates.

#### **LIVING AND RECREATION:**

The school can provide hostel facility for needed students. Outdoor and Indoor recreation facilities are available. Variety of recreational, cultural and social events are organized. Facilities for other activities such as gardening are also arranged for the students.

#### **COURSE:**

- (a) Course begins on October 1<sup>st</sup>. At the time of the 1<sup>st</sup> three months of the training student should pass the PTS Exam.
- (b) Student whose fees are up to date & who make the minimum grade in the internal exam (at 6 months & 9 months) will be eligible to appear for annual examination.

**In the following instances the students are not permitted to write the Board exam.**

1. Do not make minimum grade for practical and theory internal examination.
2. Who underwent serious disciplinary action.
3. Who are found medically, physically, psychologically unfit.

**IMPORTANT POINTS TO BE NOTED**

1. Medium of instruction is English.
2. **Internal Assessment** 25% of the total marks obtained by the students for the overall performance in the academic and clinical areas throughout the year. The **final examination** carries 75% marks.
3. **Preliminary period:** All selected candidates shall be on a three months' probation period, which shall be included in the course of the training. At the end of this period, they have to appear for an examination and only those who are declared successful in this examination will be promoted to the regular General Nursing and Midwifery course.
4. **Examination:** Each year the students have to appear for the Board Examination and Pass the Examination. The Students are required to obtain average 60 % marks in the theory and practical examination to be qualified to appear for the Annual Examination of Board
5. **Completion of Training:** Each Academic year will be completed only when the student satisfactorily completes that year's classroom and clinical work and remains a student of the respective year until she has completed all the requirements.
6. **The school/ hospital authorities have the right to discipline or dismiss a student for inefficiency, misconduct or behavior which is detrimental to the Institution or the Hospital atmosphere.**
7. The students those who stay in the hostel during the training period have to abide by the rules and regulations of the school and the Hospital.
8. Students are allowed to meet only those visitors whose names are on the list of guardians on Saturdays between 1 p.m. to 5 p.m. and Sundays.
9. Students are not given any leave during the period when regular classes are in session. If the number of leave availed are more than 28 days of annual leave and (10 days of sick leave, in case of sickness), it shall be made up by the students at the end of the current academic year from the annual leave. Off days of the week cannot be used for this purpose. A student having more than 28 days excess sick or emergency leave is detained from the Annual Board Examination and she may

be allowed to appear for the late examination which is usually held about 6 months after the annual examination. This privilege is granted only once during the entire training period.

10. The date of admission and examination are subject to change.
11. This prospectus also is subject to change from time to time
12. Every year the students should undergo a medical examination. If a student is found medically unfit, she will have to discontinue the course. Any student suffering from illness requiring long rest will be sent home for recuperation and she will have to join the junior group on returning.

## **RULES AND REGULATIONS**

### **SCHOOL:**

- (1) Students are to be regular and punctual at classes, practical and academic exercises.
- (2) In case of non-attendance of classes a student is to submit a written request giving reasons to the principal.
- (3) All students should present themselves neat and tidy in the dress and wear the prescribed uniform during clinical hours.
- 4) The certificates are issued to successful candidates only after they have completed the full course
- 5) During the period of training students do not marry.
- 6) **Ragging is strictly prohibited**
- 7) The student will not be sent home alone unless a permission letter is produced from parent or guardian stating **“that student can travel alone”**
- 8) In case of medical emergency the treatment including surgery and anesthesia will be undertaken at the discretion of the medical officer with the consent of the principal and student.
- 9) The Governing Board reserves the right to make necessary changes in the polices as the need arises.
- 10) **Use of mobile phone: The use of mobile phone by the student will be decided during the admission in consultation with the guardians.**
- 11) Violation of the rules & regulation of the school, hostel or hospital by a student shall be subjected to any disciplinary action, even the dismissal of the candidate.

- 12) On admission the guardian/ Parent has to give in writing the names of the visitors who would be permitted to visit the candidate including the name & address and the photograph of the visitors.

### **HOSTEL**

- (1) All students reside in the hostel attached to the school under the direct care and supervision of the sister-in-charge of the hostel.
- (2) Students are allowed to go out ONCE in a month for shopping with their guardians.
- (3) Students are to be back in the hostel before 5.00 PM
- (4) No guardian or parents or relatives or friends are expected to meet the students without the permission of the Principal/Concerned person. Management has the right to refuse permission to the visitors at any time.
- (5) Students will not be allowed to go outside without prior permission.
- (6) In case of illness inform the warden and she in turn will promptly report to the principal.
- (7) Relatives and friends are not permitted to visit the students during clinical hours.
- (8) Students are permitted to be in the Hospital only during clinical posting. Any extra visit to the hospital on/off duty requires permission from the warden.
- (9) Students are not allowed to keep jewellery and other valuables with them in the hostel.
- (10) The institution does not take responsibility for loss of valuables or money.
- (11) Students are not allowed to wear rings, bangles and big chains or necklace and nail polish while on duty.
- (12) Relatives are not allowed to enter in the hostel dormitory.

### **LIST OF ARTICLES TO BE BROUGHT ON ADMISSION:**

1.	Bed linens	4
2.	Pillow	1
3.	Mosquito Net	1
4.	Pillow Cover	2
5.	Bath Towels	2
6.	Bucket (Big, Medium)	2
7.	Mug	2
8.	Torch	1
9.	Wrist watch with Second hand (Needle)	1

10.	Plate, Glass	1
11.	Flask	1
12.	Sandal (Black)	1 Pair
13.	Sweater	1 Black/Navy/Blue
14.	Tiffin carrier with four containers.	1
15.	Black Umbrella	1
16.	White Churidhar(Terri cotton)	2
17.	Note Books.200 Pages	5
18.	Short Note Books	5
19.	White Paper	1 Pkt
20.	Sketch Pen	1Pkt
21.	Ball Pen: Red & Blue, Black	1 each
22.	Eraser	1
23.	Scale (Steel/Plastic)	Big 1 and small 1
24.	Pencil	1
25.	English & Local language Dictionary	1
26.	Stapler	1
27.	Inch Tape	1
28.	Nail Cutter	2
29.	Pocket Scissors	1
30.	Mattress(Medium)	1

### **FEES STRUCTURE**

Fees as mentioned below for the first year are to be paid at the time of admission and thereafter, the yearly fees are to be paid at the beginning of the each session on or before October 1<sup>st</sup> of each year. Mess fees Rs. 2500/- per month is to be paid in the first week of every month. **Additional fine will have to be paid if delayed.** In case of any student decides to discontinue her study in between the course for any reason whatsoever, except for serious Medical reason she is bound to pay the full fees for the remaining entire course (3 Year). Fees once paid will not be refunded.

#### **FIRST YEAR**

<b>Sl. No</b>	<b>Category</b>	<b>Total</b>
1	Admission fees	5000
2	Tuition fees	23800
3	Library, Lab, Lamp lighting, Computer, Community posting	6000

4	Uniform Fees	4800
5	Hostel Fees	10000
6	Sports and recreation Fees	1500
7	Field experience and transportation fees	7000
8	Registration, affiliation examination Fees	5000
9	Electricity	6000
10	Text Books and MIBE Requirements(Practical)	8400
11	SNA	2500
	<b>TOTAL</b>	<b>80000/-</b>

### SECOND YEAR

Sl. No	Category	Total
1	Tuition fees	28500
2	Library, Lab ,Pediatric posting	5000
3	Hostel Fees	10000
4	Sports and recreation Fees	1500
5	Field experience and transportation fees	6000
6	Affiliation & examination Fees	5000
7	Electricity	6000
8	Text Books and MIBE Requirements(Practical)	8000
9	Psychiatric Posting charges will pay at the time of posting(Extra charges)	-

	<b>Total</b>	<b>70000/-</b>
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**THIRD YEAR**

Sl. No	Category	Total
1	Tuition fees	27700
2	Library, Lab ,Community& Midwifery posting	6000
3	Hostel Fees	10000
4	Sports and recreation Fees	1500
5	Field experience and transportation fees	7000
6	Affiliation & examination (Final)Fees	6000
7	Electricity	6000
8	Text Books and MIBE Requirements(Practical)	6600
9	Graduation fees	2400
	<b>Total</b>	<b>73200</b>

**NB: For any query Contact 7682879730 at office time (8.30am-4pm)**